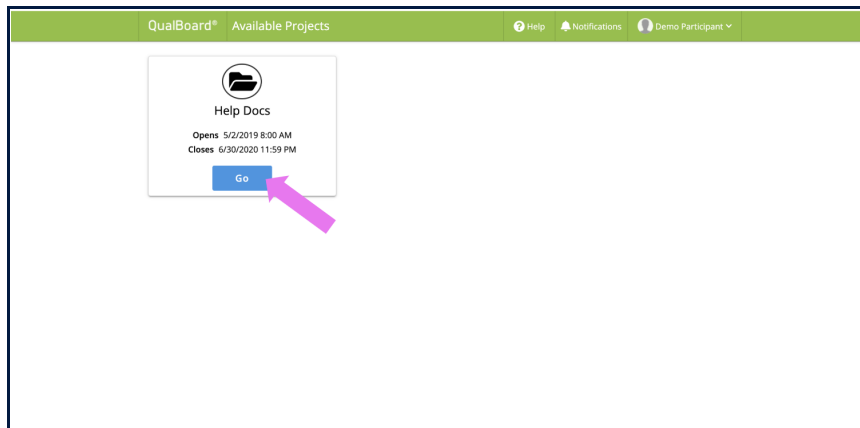


Responding to an activity

Last Modified on 01/22/2020 6:07 pm EST

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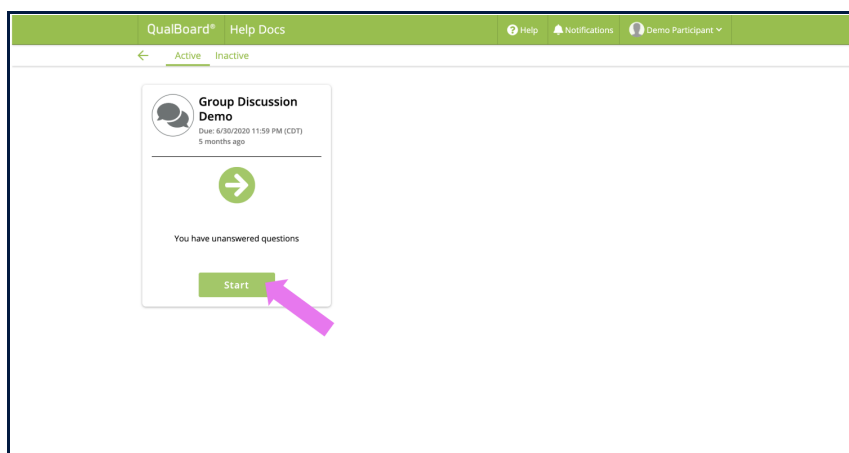
From your project dashboard, click Go for the project you need to respond to.



You're well on your way! Click **Next** for the next step.

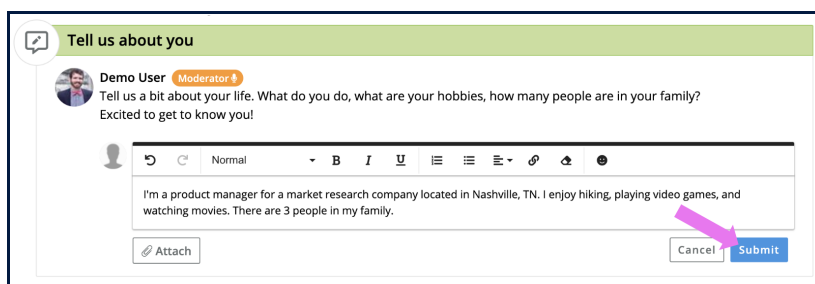
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Next click the **Start Activity** button for the activity that you wish to begin.



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Respond to the task and when you are done, click the **Ok** button. If you need to attach media, see the walkthrough [here](#).



The screenshot shows a web form titled "Tell us about you" with a green header bar. Below the header, there is a profile picture placeholder and the text "Demo User Moderator". The main text area contains the prompt: "Tell us a bit about your life. What do you do, what are your hobbies, how many people are in your family? Excited to get to know you!". Below the text area is a rich text editor with a toolbar containing icons for undo, redo, bold, italic, underline, list, link, unlink, and image. The text area contains the sample text: "I'm a product manager for a market research company located in Nashville, TN. I enjoy hiking, playing video games, and watching movies. There are 3 people in my family." At the bottom of the form, there is an "Attach" button with a paperclip icon, a "Cancel" button, and a "Submit" button. A pink arrow points to the "Submit" button.

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When you have finished responding to all activities, a **Return to Dashboard** button will be displayed to you. Click this to return to your dashboard to see what other events or followups you may need to answer.



Tell us about you



Demo User Moderator

Tell us a bit about your life. What do you do, what are your hobbies, how many people are in your family?
Excited to get to know you!



Demo Participant

4 minutes ago

I'm a product manager for a market research company located in Nashville, TN. I enjoy hiking, playing video games, and watching movies.
There are 3 people in my family.

[Reply](#)



You have reached the end of the current section.

[Return to Dashboard](#)

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