Leaving an Insight

Last Modified on 01/16/2020 3:31 pm EST

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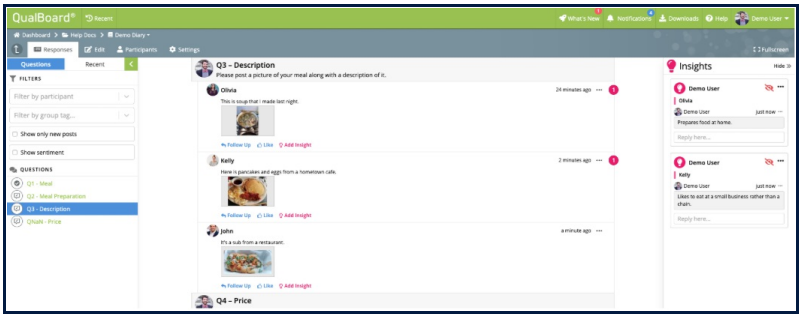
Insights allow moderators to mark responses or media that stands out. Examples for use include a description of why the response was meaningful, or to make a note for other moderators to see. Your insights will appear in the responses tab and are included in the Crosstab report.



You're well on your way! Click **Next** for the next step on leaving an insight on a post.

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Start by clicking the Add Insight icon in the bottom left corner of a participant's reply.

You're well on your way! Click **Next** for the next step.

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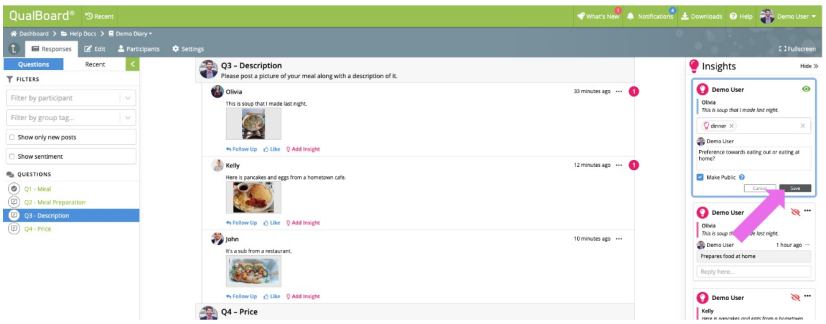
You can type your insight into the box and/or add an insight tag. Insight tags allow you to filter the insights that you create in your reporting later. There is also a box to make an insight public - this makes it so that the insights are visible to observers on the project as well. When you are finished, click save.



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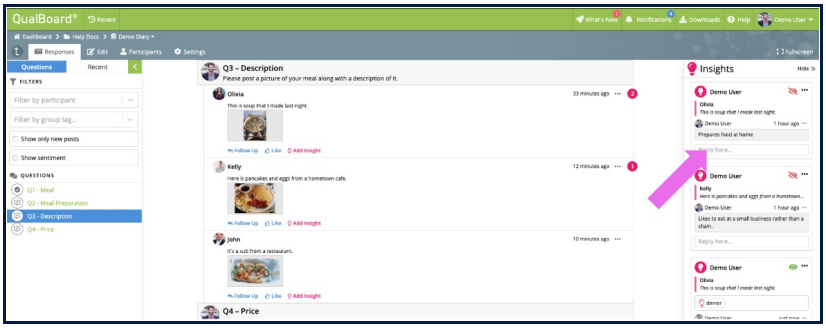
After your insight is saved, you can add another comment where it says "Reply here..." to have a discussion on any insights that are made. Additionally, when you open the insight panel, if you click on the insight, it will take you directly to that post. If you need to edit an insight, you can click the dots at the top right.


QualBoard
Recent
What's New
Notifications
Downloads
Help
Demo User
Dashboard
Help Docs
Demo Diary
Responses
Edit
Participants
Settings
Fullscreen
Questions
Recent
FILTERS
Filter by participant
Filter by group tag...
Show only new posts
Show sentiment
QUESTIONS
Q1 - Meal
Q2 - Meal Preparation
Q3 - Description
Q4 - Price
Q3 – Description
Please post a picture of your meal along with a description of it.
Olivia
33 minutes ago
This is soup that I made last night.
Follow Up
Like
Add Insight
Kelly
12 minutes ago
Here it pancakes and eggs from a hometown cafe.
John
10 minutes ago
It's a sub from a restaurant.
Q4 – Price
Insights
Hide
Demo User
Olivia
This is soup that I made last night.
Demo User
1 hour ago
Prepares food at home
Reply here...
Kelly
Here it pancakes and eggs from a hometown...
Likes to eat at a small business rather than a chain.
dinner

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