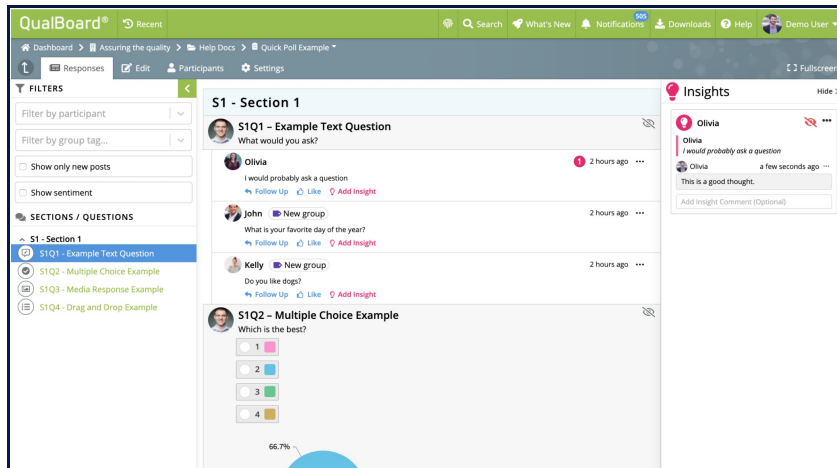


# Creating an Insight

Last Modified on 05/07/2020 3:10 pm EDT

1 of 4

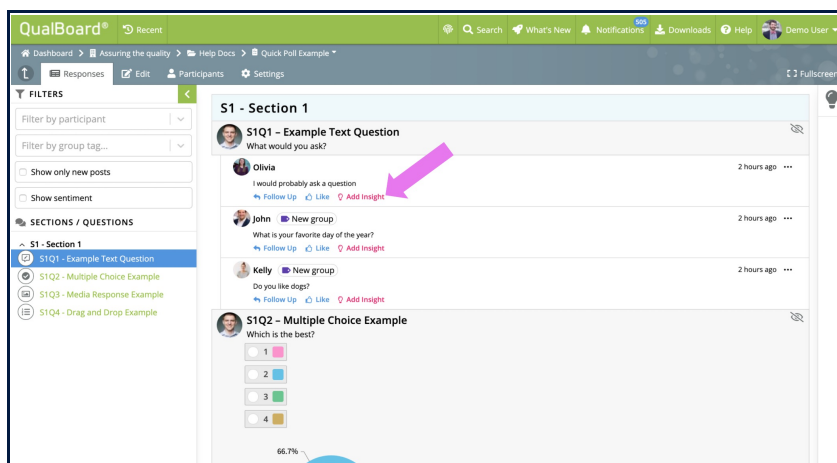
Insights allow moderators to mark responses that stand out. Examples for use include a description of why the response was meaningful, or to make a note for other moderators to see.



You're well on your way! Click **Next** for the next step on leaving an insight on a post.

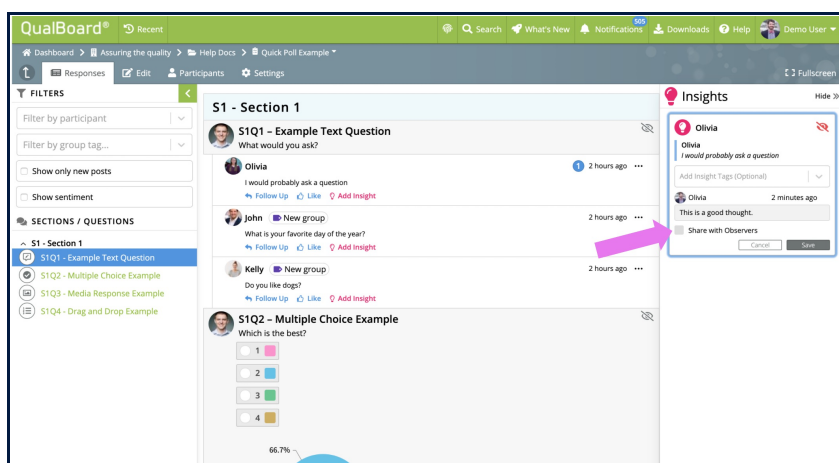
2 of 4

Start by clicking the Add Insight icon below the participant's reply.



3 of 4

Type in your insight into the box, then select if you want to make your insight public. Public insights are visible to observers as well as moderators. If "Share with Observers" is not selected, the insight will be private and only visible to moderators. When you are finished, click "Save"



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After your insight is saved, you can click to edit or delete the insight. Additionally, when you open the insight panel, if you click on the insight, it will take you directly to that post.

QualBoard®Recent

Dashboard > Assuring the quality > Help Docs > Quick Poll Example

ResponsesEditParticipantsSettings

FILTERS

Filter by participant

Filter by group tag...

Show only new posts

Show sentiment

SECTIONS / QUESTIONS

S1 - Section 1

S1Q1 - Example Text Question

S1Q2 - Multiple Choice Example

S1Q3 - Media Response Example

S1Q4 - Drag and Drop Example

S1 - Section 1

S1Q1 - Example Text Question

What would you ask?

Olivia

I would probably ask a question

Follow UpLikeAdd Insight

John

New group

What is your favorite day of the year?

Follow UpLikeAdd Insight

Kelly

New group

Do you like dogs?

Follow UpLikeAdd Insight

S1Q2 - Multiple Choice Example

Which is the best?

1

2

3

4

66.7%

0%

Insights

Olivia

I would probably ask a question

Olivia

I would probably ask a question

This is a good thought.

Add Insight Comment (Optional)

Back

Next