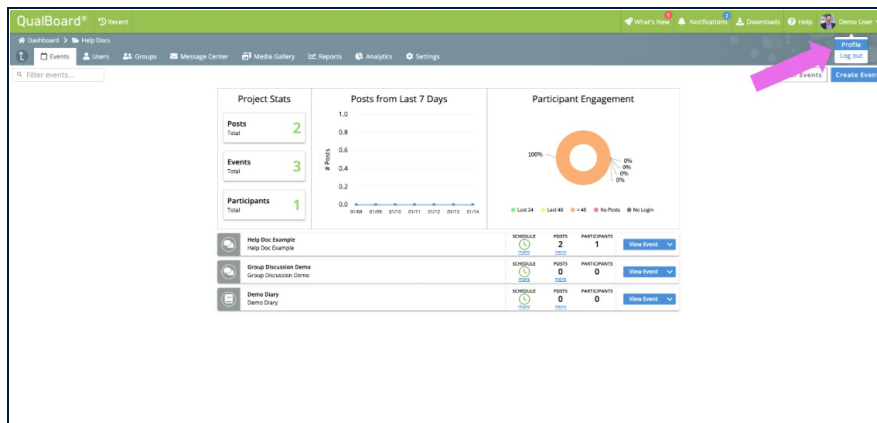


Updating Your Profile

Last Modified on 12/07/2020 4:44 pm EST

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Click on your avatar and name in the upper right hand corner, then click profile.



You're well on your way! Click **Next** for the next step.

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To update your avatar, click on the pencil next to the picture, then select your file from your computer. When you have finished, click "Save and Update."

A screenshot of the 'User Profile' update form. At the top, there's a header with the user's name 'Demo User' and email 'olivia.banks@2020research.com'. Below this is a section for 'PROFILE DETAILS' with fields for First Name, Last Name, Select a Language, Select a Country, Select a Time Zone, and Mobile Phone Number. A pink arrow points to a pencil icon next to the user's profile picture. At the bottom of the form is a blue 'SAVE AND UPDATE' button. Below the main form is a section for 'CHANGE PASSWORD' with fields for Current Password, New Password, and Confirm Password.

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From here you can also update other profile details including your name, country, time zone, and password. After you make your changes, you must click "Save and Update" for them to take effect

(note that the password save and update is separate from the profile details save and update).

olivia.banks@2020research.com

PROFILE DETAILS

First Name

Last Name

Demo

User

Select a Language

English

Select a Country

United States

Select a Time Zone

Central Time (-06:00)

Mobile Phone Number

+1 513-335-8646

SAVE AND UPDATE

CHANGE PASSWORD

Current Password

Enter your current password

New Password

Enter your new password

Confirm Password

Confirm your new password

Passwords must be at least 8 characters in length, 5 of which must be unique

SAVE AND UPDATE

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