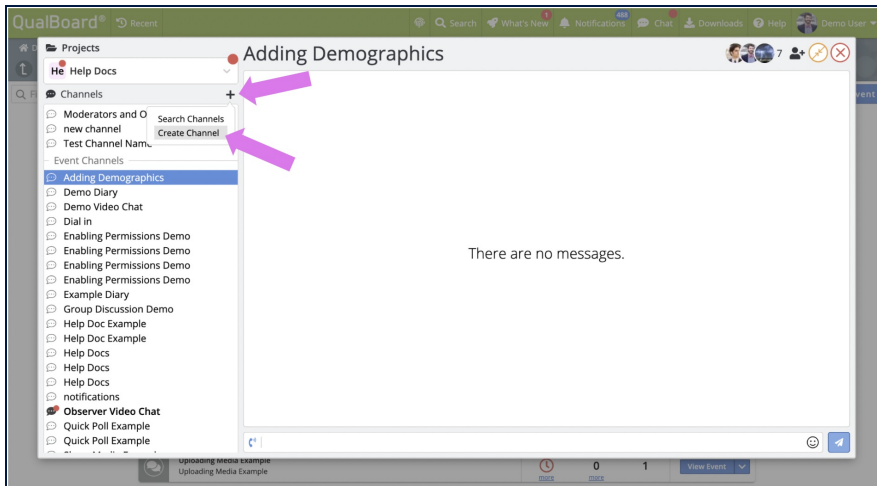


Creating a Channel

Last Modified on 07/08/2021 9:17 am EDT

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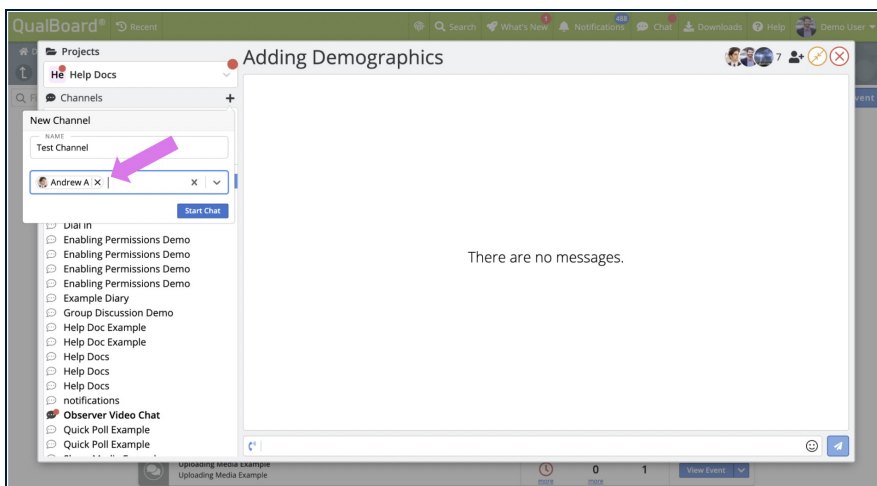
To start, click the add button next to the "Channels" header in the sidebar.



You're well on your way! Click **Next** for the next step.

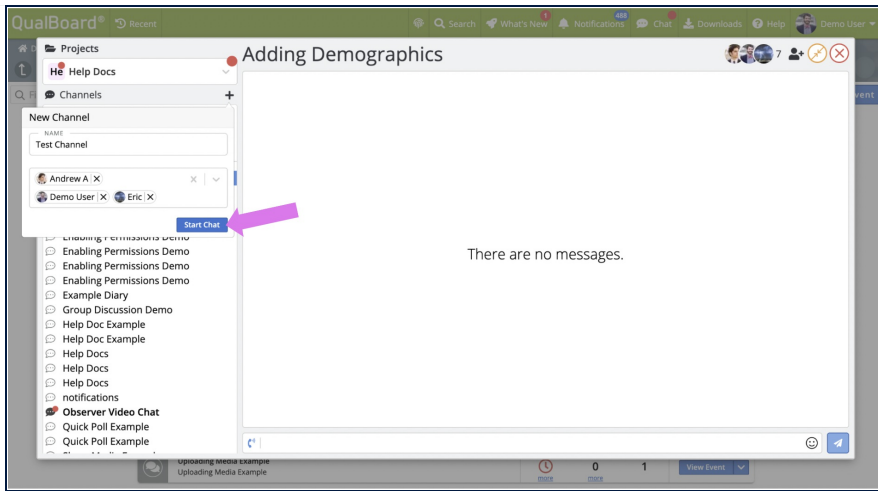
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Create a name for your channel. Then, use the drop down menu to add users to your channel.



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Once your channel is ready to be created, click "Save".



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