Using the Whiteboard Tool

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From the inside of your QualMeeting Interview, start a Media Share with static media. The whiteboard tool is only available when sharing an image or a PDF. Click the "Start Whiteboard" button in the toolbar.

You're well on your way! Click **Next** for the next step.

To markup the screen, make sure you've selected the "Draw" button.

To know which color is assigned to which user, look under the user's avatar.

If you click the "Save Whiteboard" button in the toolbar, a screen capture will be taken and will automatically be saved to the Media Gallery.

To erase all of the marks on the screen click the "Clear Whiteboard" button.

To end the Whiteboard, click the "End Whiteboard" button. In order to end your media share, the whiteboard must be turned off.

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