Generating a Video Transcript Summary

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The Video Transcript Summary will generate a summary of multiple QualMeeting videos and presents key themes presented in the transcripts. To create a Video Transcript Summary, go to the AI Analytics tab and click "Create".

You're well on your way! Click **Next** for the next step.

To begin creating your summary, you will need to select "Video Transcript Summary" as your analysis type.

Create a name for your analysis and then click "Next".

Select which videos you want to include in your summary. You can preview the video by clicking on it. You'll see all of the selected videos at the top. Once you've selected all of the transcripts that you want to include, click "Create Analysis".

You'll be redirected to the AI Analytics tab. Once your summary has finished generating, click the arrow button to view your Summary.

Your summary will appear on the left side of the screen. Below the summary, you will see key themes of the transcript in bold. You'll see a few supporting points for each key theme. If you want to reference which videos were included in the summary on the right. You can either Copy or Download the summary with the buttons at the bottom.

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